

# CONTACT CARD



[www.leatherheadmethodist.org](http://www.leatherheadmethodist.org)

**Share your contact details with us  
to join our LMC mailing lists  
and discover more about LMC life.**

## Personal Information

*Please complete your details below USING BLOCK CAPITALS*

Name:	
Address:	
Postcode:	
Email Address:	
Phone/Mobile:	

## Emergency Contact

If you would like us to hold details of someone we could contact in an emergency, please tick the box and give details below. These details will be held securely in the office and only accessed by church leaders in an emergency.

Please hold these details as an emergency contact for me.

Name:	
Address:	
Postcode:	
Email Address:	
Phone/Mobile:	

## Sign up Preferences and Consent

By sharing these personal details, I consent for their use for the following purposes:

*Please tick and complete all that apply*

<input type="checkbox"/>	Receive the <b>LMC Bulletin</b> by email, usually each Thursday. <i>You can also subscribe or unsubscribe to our weekly bulletin through our website using your email address, or pick up a copy from the building each Sunday.</i>
<input type="checkbox"/>	I am housebound or in a care home – please can a copy be posted to me.

<input type="checkbox"/>	Receive emails about <b>Special Events</b> :
<input type="checkbox"/> All	<input type="checkbox"/> Worship, Prayer & Discipleship
<input type="checkbox"/> Children, Youth & Families	<input type="checkbox"/> Social Events

<input type="checkbox"/>	Include my details in the <b>LMC Directory</b> . <i>The Directory is published annually, and only distributed to those who are included within it.</i>
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I confirm that the below may be published in the Directory:

<input type="checkbox"/> Name	<input type="checkbox"/> Address	<input type="checkbox"/> Email	<input type="checkbox"/> Phone	<input type="checkbox"/> Mobile
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### To use my photographic or video images for the following purposes:

<input type="checkbox"/>	Printed images used to advertise LMC's events.
<input type="checkbox"/>	Publication on LMC 's Website and Facebook page.
<input type="checkbox"/>	Videos of our services <i>These are uploaded to YouTube and available through our website. Only the platform and band areas at the front of the church are captured on camera.</i>

By completing this form and signing below, you agree to your details being held securely on the LMC database and shared with LMC leaders as required.

Signed:

Date:

**Once completed, please place your contact card in the box at the back of the church, or pass to one of our church stewards.**

For full details of how Managing Trustees use your information, please refer to our [Privacy Notice](#), which can also be obtained by sending a request to [admin@leatherheadmethodist.org](mailto:admin@leatherheadmethodist.org).

Under the General Data Protection Regulation ('GDPR') and the Data Protection Act 2018, the Managing Trustees of Leatherhead Methodist Church (LMC) must obtain your explicit consent to use your information, known as 'Personal Data'. Personal Data includes, but is not limited to, your name, address, telephone numbers and email address. We hold and use your information for the purposes set out below which require consent in accordance with the [Annex to the Managing Trustees' Privacy Notice](#).